

FIRST PART

Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1- (1) The purpose of this directive is to regulate the procedures and principles regarding the selection, duties and responsibilities of Nevşehir Hacı Bektaş Veli University Science Ambassadors.

Scope

ARTICLE 2- (1) This directive covers the procedures and principles regarding the selection, duties and responsibilities of Nevşehir Hacı Bektaş Veli University Science Ambassadors .

Basis

MADD M 3 - (1) This Directive is prepared on the basis of Higher Education Law dd. 06/ 11 / 1981 with number 2547 and Regulation on the Establishment of Joint Education and Training Programs with Other Higher Education Institutions Abroad within the Scope dd. 10.06.2016 with number 29849.

Definitions

ARTICLE 4 –Expressions in this Directive mean:

- a) Science Ambassador: The academic staff of Nevşehir Hacı Bektaş Veli University, who is assigned for each university with which a bilateral cooperation agreement has been signed and responsible for relations with that university,
- b) Science Ambassador Commission: The commission appointed by the Rector, consisting of at least 5 (five) lecturers under the chairmanship of the Vice Rector responsible for determining the academic staff to be appointed as Science Ambassadors and organizing their work,
- c) Partner University: The university outside Turkey, for which a bilateral cooperation protocol has been signed,
- ç) Rector: Rector of Nevşehir Hacı Bektaş Veli University,
- d) Senate: Senate of Nevşehir Hacı Bektaş Veli University,
- e) International Relations Coordinatorship (Coordinatorship): The unit that carries out the international activities of the university under the responsibility of the international relations coordinator, directly reporting to the Rectorate,
- f) University: Nevşehir Hacı Bektaş Veli University,

SECOND PART

Duties, Powers and Responsibilities

Duties of Science Ambassadors

ARTICLE 5 - (1) Science Ambassadors work to ensure and improve the effective conduct of relations with the Partner University to which they are assigned.

(2) The duties of Science Ambassadors are as follows:

- a) To organize a joint conference/congress/workshop with broad participation,
- b) To ensure mutual student and personnel exchanges,
- c) To encourage publications in journals scanned in international directories and participation in national and international conferences,
- ç) To ensure the realization of scientific, social and cultural international projects and events,
- d) To make an effort to extend the cooperation to all fields of universities.

Selection of Science Ambassadors

ARTICLE 6- (1) Science Ambassadors are selected from among the faculty members who had a relationship with the Partner University before signing an agreement. If there is no faculty member who has been in contact with the Partner University before (such as the agreement being made directly through the Rectorate), then this criterion is not taken into account. The science ambassador is recommended by the Science Ambassadors Commission, considering the potential for cooperation, and is appointed by the Senate upon the proposal of the Rector.

Term of office of Science Ambassadors

ARTICLE 7- (1) The term of office of Science Ambassadors is 3 (three) years. This period is extended for 3 (three) years with the proposal of the Science Ambassadors Commission, the proposal of the Rector, and the approval of the Senate. If the Science Ambassador does not submit the annual activity report or does not carry out any activities with the Partner University, the proposal of the Science Ambassadors Commission is terminated with the proposal of the Rector and the approval of the Senate.

Financial support of Science Ambassadors

ARTICLE 8- (1) Science Ambassadors are supported on a daily basis, once a year, for their travel to and from the Partner University they are responsible for. The daily wage is given for a maximum of one week.

(2) The Science Ambassador submits a report within one month after his visit to the Partner University for which he is responsible.

(3) The activities of the Science Ambassador with the Partner University for which he is responsible are evaluated by the Senate every year as of his appointment and financial support is not provided for the following years unless at least one of the following criteria is not met each year. Financial support is resumed when the conditions are met

a) Organizing a wide-ranging, joint conference/congress/workshop with participants from the university,

b) To carry out mutual student exchange,

c) To exchange at least two mutual personnel other than the Science Ambassador,

ç) To publish at least 1 (one) publication in journals scanned in international indexes, including the authors of other University lecturers besides Science Ambassadors,

d) To make at least 2 (two) presentations at international conferences/congresses in which other University lecturers are present, apart from Science Ambassadors,

e) To carry out at least 1 (one) international project in which University lecturers take part in addition to Science Ambassadors.

Correspondence and activities

ARTICLE 9- (1) Official correspondence and activities of the Science Ambassadors and the Science Ambassadors Commission are carried out through the International Relations Office Coordinatorship.

Annual Report

ARTICLE 10- (1) In January every year, the Science Ambassador presents all international activities related to his affiliated university to the Science Ambassadors Commission as a written report format.

THIRD PART
Other Provisions

Force

ARTICLE 11 - (1) This Directive enters into force as of its adoption in the Senate.

Executive

ARTICLE 12 - (1) The provisions of this Directive are executed by the Rector.

Senate Meeting's date and number:	
Date	Number
20.05.2021	2021.15.96.