
T.R.
NEVSEHIR HACI BEKTAŞ VELİ UNIVERSITY
DIRECTIVE for COORDINATORSHIP OF COMBATING
ADDICTION

FIRST PART

Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1- (1) The purpose of this Directive is to regulate the procedures and principles of Nevşehir Hacı Bektaş Veli University Coordinatorship of Combating Addiction regarding the aims, fields of activity, organs, duties of these organs and the way they work

Scope

ARTICLE 2- (1) This Directive covers the aims, fields of activity, organs, duties of these organs and the provisions regarding the way of work of Nevşehir Hacı Bektaş Veli University Coordinatorship of Combating Addiction.

Basis

ARTICLE 3- (1) This Directive has been prepared based on the sub-clause (2) of the first paragraph of the article 7 and the 14th article of the Higher Education Law dated 04.11.1981 and numbered 2547.

Definitions

ARTICLE 4 – (1) In this Directive following expressions are used:

- a) Addiction: The situation in which the person loses control of a substance, object or behavior (action) performed,
- b) Advisory Board: Advisory Board of the Coordinatorship,
- c) Coordinatorship: Nevşehir Hacı Bektaş Veli University Coordinatorship of Combating Addiction,
- ç) Coordinator: Coordinator of the Coordinatorship,
- d) Rector: Rector of Nevşehir Hacı Bektaş Veli University,
- e) Senate: Senate of Nevşehir Hacı Bektaş Veli University,
- f) University: Nevşehir Hacı Bektaş Veli University

SECOND PART

Aims and Fields of Activity of the Coordinatorship

Aims of the coordinatorship

ARTICLE 5- (1) The aims of the Coordinatorship are as follows:

- a) To raise awareness of university students about the fight against addiction and to produce permanent solutions to the problems in this field,
- b) To offer the benefit of the society and the public, those who have received training in the field of combating addiction, application and research methods and those who work in this field,
- c) To carry out applications in the nature of service to the society in the fields of activity of the Coordinatorship, to support the works done,

- ç) To evaluate the fight against addiction and its applications.
- d) To attend events related to the fight against addiction and its applications.

Fields of activity of the coordinatorship

ARTICLE 6- (1) The fields of activity of the Coordinatorship are as follows:

- a) To carry out social, scientific and applied studies on the fight against addiction, to encourage new studies and to contribute,
- b) To cooperate with national and international organizations, to establish and develop relations, to make or take part in projects in line with the purposes of the Coordinatorship,
- c) To organize or participate in scientific events such as national or international meetings, conferences, congresses and symposiums on the fight against addiction,
- ç) To carry out all kinds of activities, research and publications on the fight against addiction,
- d) Producing and distributing materials to raise awareness on the fight against addiction,
- e) To present the studies carried out at the University on the fight against addiction to the Nevşehir Governorship Provincial Coordination Board for Combating Addiction.

THIRD PART

Bodies and Duties of the Coordinatorship

Bodies of the coordinatorship

ARTICLE 7- (1) The organs of the Coordinatorship are as follows:

- a) Coordinator,
- b) Coordinator Deputies,
- c) Advisory Board.

Coordinator and Deputy Coordinators

ARTICLE 8- (1) The Coordinator is appointed by the Rector from among the teaching staff of the University for 3 (three) years. The expiring Coordinator can be reassigned. The Coordinator is primarily responsible to the Rector for all the activities of the Coordinatorship.

(2) The coordinator appoints at most 2 (two) assistant coordinators from among the University teaching staff. The rector can change the assistant coordinators in the same way when necessary. Deputies of the Coordinator perform the tasks assigned by the Coordinator and represent him in the absence of the Coordinator. When the duty of the coordinator ends, the duty of the deputies also ends.

Coordinator's duties

ARTICLE 9- (1) The duties of the Coordinator are as follows:

- a) To represent the coordinatorship,
- b) To invite and chair the bodies of the Coordinator, to prepare the meeting agenda,
- c) To prepare the annual work plan and annual activity report of the Coordinatorship and submit it to the information of the Rectorate,
- ç) To carry out the administrative works of the Coordinatorship, to ensure the necessary coordination and control.
- d) To attend the meetings related to the field of activity of the Coordinatorship.
- e) To perform other duties assigned by the relevant legislation.

Advisory Board

ARTICLE 10- (1) Advisory Board; It consists of at least 5 (five) people who have studies related to the fields of activity of the Coordinatorship and the academic and administrative staff of the University, recommended by the Coordinator and assigned by the Rector. The term of office of the Advisory Board is 3 (three) years. A member whose term has expired can be reappointed.

(2) The Advisory Board meets regularly in November every year upon the invitation of the Coordinator. Extraordinary meetings can also be held, when necessary, upon the invitation of the Coordinator. Meetings are held with members who have accepted the invitation; meeting and decision quorum is not required.

Duties of the Advisory Board

ARTICLE 11- (1) Duties of the Advisory Board; To make wishes, recommendations and suggestions regarding the fields of activity of the coordinatorship.

Working and project groups affiliated to the coordinatorship

ARTICLE 12- (1) In line with the purposes of the Coordinatorship, various working and project groups related to the fields of activity can be formed.

(2) Working and project groups are established upon the proposal of the Advisory Board and the Coordinator and the approval of the Rector. University academic and administrative staff who will take part in the study and project groups are assigned with the approval of the Rector and for a maximum of three years. Those whose term has expired can be reappointed.

(3) The procedures and principles regarding the establishment and working principles of the working and project groups are determined by the Advisory Board.

CHAPTER FOUR

Miscellaneous and Final Provisions

Personnel needs

ARTICLE 13- (1) The academic, technical and administrative personnel needs of the Coordinatorship are met by the personnel to be appointed by the Rector upon the recommendation of the Coordinator, pursuant to Article 13 of the Law No. 2547.

Equipment and fixtures

ARTICLE 14- (1) All kinds of tools, equipment and fixtures purchased within the scope of research supported by the Coordinator are recorded in the inventory of the Coordinator and allocated to their use.

Cases where there is no provision

ARTICLE 15- (1) In cases where there is no provision in this Directive, the provisions of other relevant legislation are applied.

Force

ARTICLE 16- (1) This Directive enters into force on the date it is accepted by the Senate.

Executive

ARTICLE 17- (1) The provisions of this Directive are executed by the Rector.

Senate Decision Accepting the Directive Date: 16.12.2021 Number: 2021.43.280