

**T.R.**  
**NEVSEHIR HACI BEKTAS VELİ UNIVERSITY**  
**CAPPADOCIA LIVING HERITAGE MUSEUM DIRECTIVE**

**FIRST PART**

**Purpose, Scope, Basis and Definitions**

**Purpose**

**ARTICLE 1-** The purpose of this directive is the Cappadocia Living Heritage Museum within the body of Nevsehir Hacı Bektas Veli University and the collection of artifacts and products related to this museum. In addition to this museum in Turkey Grand National Assembly adopted by a unanimous vote of the session dated 19/01/2006, "Approval of the Intangible Cultural Heritage Conservation Contract Law on the appropriate location" in accordance survival of the intangible cultural heritage and is transmitted. And Nevsehir Hacı Bektas Veli University and other institutions to regulate the principles regarding the service of lecturers, researchers and general visitors.

**Scope**

**ARTICLE 2-** This directive covers the procedures and principles regarding the administrative, technical, academic works and procedures of Nevsehir Hacı Bektas Veli University Cappadocia Living Heritage Museum.

**Basis**

**ARTICLE 3-** This directive,

- a) Regulation on Private Museums and Their Controls, which was published in the Official Gazette dated 22/01/1984 and numbered 18289, prepared in accordance with the 24th and 26th articles of the Law on the Protection of Cultural and Natural Properties dated 21/07/1983 and numbered 2863,
- b) Article 37 of the Law No. 3046 of 27/09/1984 and the amended Article 10 of the Decree No. 3079 of the Decree No. 354 on the Organization and Duties of the Ministry of Culture, dated 30/04/1990 and the 040 Authority Approval No. 1578 and Regulations on Internal Services of Museums issued by the Ministry of Culture, General Directorate of Monuments and Museums,
- c) The Law Regarding the Approval of the Convention on the Protection of Intangible Cultural Heritage dated 19/01/2006, number 5448,
- d) Article 12 of the Higher Education Law dated 04/11/1981 and numbered 2547,
- e) It has been prepared based on the provisions of Article 5 of the Cappadocia Research and Application Center Regulation published in the Official Gazette dated 19/04/2008.

**Definitions**

**ARTICLE 4-** In this directive,

- a) Museum Responsible Unit: Directorate of Cappadocia Research and Application Center,
- b) Museum Director: Director of Cappadocia Research and Application Center,
- c) Museum Supervisor: A person appointed by the Director of the Cappadocia Research and Application Center,
- d) Museum: Cappadocia Living Heritage Museum,
- e) Rector: The Rector of Nevsehir Hacı Bektas Veli University,
- f) Senate: The Senate of Nevsehir Hacı Bektas Veli University,

- g) University: Nevsehir Hacı Bektas Veli University,  
h) Executive Board: Museum Executive Board,  
expresses.

## **SECOND PART**

### **Member, Powers and Duties**

#### **Members**

**ARTICLE 5 - (1)** The organs of the museum are:

- a) Museum Manager
- b) Museum Manager
- c) Museum Executive Board

#### **Museum Director and Duties**

**ARTICLE 6 - (1)** Museum Director: The person responsible for the execution, supervision and control of the activities in line with the purposes of the museum and taking the necessary measures.

#### **Museum Manager and Duties**

**ARTICLE 7 - (1)** It is the person responsible for the museum staff, the task distribution of the employees, daily activities and functioning of the museum in line with the purposes of the museum.

- (2) To carry out the technical and administrative services of the museum,
- (3) To determine the job descriptions of the museum service staff, to supervise them, to ensure cooperation and discipline,
- (4) To take measures regarding the security of the museum,
- (5) To fulfill other duties assigned by the Museum Director.

#### **Museum Executive Board and Duties**

**ARTICLE 8 - (1)** Cappadocia Research and Application Center is a board consisting of members of the Executive Board.

- (2) The museum, which is an institution that determines the tangible and intangible cultural heritage, reveals, examines, evaluates, preserves, introduces, exhibits permanently and temporarily, increases the public's education on cultural heritage, and is an effective institution in developing world views, successfully making decisions to implement and improve.
- (3) Planning the exhibition, arrangement, exhibition and other cultural activities,
- (4) Evaluating the year completed at the end of the year, determining opinions and suggestions for the next year,
- (5) To determine the working hours and holidays of the museum,
- (6) To determine the museum entrance fee.

**THIRD PART**  
**Some and Final Provisions**

**ARTICLE 10-** (1) The revenues obtained from the museum are transferred to Nevsehir Hacı Bektaş Veli University Strategy Development Department accounts within the framework of the relevant legislation and recorded as revenue in the University budget. The budgeted amounts are transferred to the Cappadocia Research and Application Center Directorate of the Museum Responsible Unit in order to meet the expenses of the museum and the responsible unit with the budget transfer request of the responsible unit of the museum.

**Matters Not Included in the Directive**

**ARTICLE 11-** (1) In the matters for which there are no provisions in this directive, the provisions of other relevant legislation are applied.

**Force**

**ARTICLE 12-** (1) This directive takes effect on the date it is accepted by the Senate.

**Executive**

**ARTICLE 13-** (1) The Rector executes the provisions of this directive.