

İKT-401 - TRAINING COURSE/BACHELOR GRADUATION THESIS - İktisadi ve İdari Bilimler Fakültesi - İktisat Bölümü

General Info

Objectives of the Course

To provide opportunity for the students to test their knowledge of professional fields before they start their career; to make the students to transfer their theoretical knowledge to application, and to provide opportunity for the students to develop their capabilities in professional fields; to make the students to adapt to working environment after the academic one, and to increase their understanding of responsibility.

Course Contents

Traineeship offers opportunity for the students to transfer the theoretical knowledge acquired during the training program. So, it covers all kinds of work-related activity. Within the scope of this traineeship, the students have to work in any field covering the areas of business in 20 days of actual work. The work is reported in training file in detail. This training file is approved by the person in the work environment, and the approved file is delivered to the appropriate personnel to be evaluated and graded.

Recommended or Required Reading

Internship Documents, Projector for Presentation

Planned Learning Activities and Teaching Methods

Students prepare a presentation on the practical knowledge they have learned during their internship. On the designated internship presentation date for each student, they present it to their internship advisor. The internship will be evaluated through a Q&A session.

Recommended Optional Programme Components

During the first week of the semester, all students must go to the internship advisor's office to determine the internship presentation schedule.

Instructor's Assistants

There is no assistant instructor for the course

Presentation Of Course

The internship course is carried out by students presenting their internship presentations face to face.

Dersi Veren Öğretim Elemanları

Prof. Dr. Serdar Öztürk Assoc. Prof. Dr. Serap Çoban Assoc. Prof. Dr. Hakan Kum Dr. Öğr. Üyesi Aysun Özen Dr. Öğr. Üyesi Selin Zengin Taşdemir Dr. Öğr. Üyesi Koray Uygur

Program Outcomes

1. Have information about the legal, professional and ethical framework related to the working field.
2. Develop the problem-solving ability related to the profession.
3. Use the professional abilities in various fields related to the profession.

Weekly Contents

Order	PreparationInfo	Laboratory TeachingMethods	Theoretical	Practise
1	Please read the ECTS Information Package before coming to class..	Student presentation, question and answer, evaluation.	- Explanation of the course's purpose, procedures, and evaluation criteria. - General introduction of the institutions where students are interning. - Creation of a presentation schedule..	
2	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.	Student presentation, question and answer, evaluation.	1st student internship presentation; introduction of the institution where the internship took place and sharing of experiences. Interactive evaluation with other students.	
3	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.	Student presentation, question and answer, evaluation.	2. Student's internship presentation; sharing of tasks performed, processes learned, and skills acquired. Questions and answers, evaluation.	
4	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.	Student presentation, question and answer, evaluation.	3. Student's internship presentation; problems encountered, solutions, and observations and evaluation of institutional functioning.	
5	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.	Student presentation, question and answer, evaluation.	4. Student's internship presentation; evaluations on the adaptation process to the institutional structure and professional development.	

Order	PreparationInfo	Laboratory	TeachingMethods	Theoretical	Practise
6	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	5. Student's internship presentation; observations and evaluation of the differences between theoretical knowledge and practice.	
7	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	6. Student's internship presentation; software and tools used, duties in financial processes and evaluation.	
9	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	7. Student's internship presentation; customer relations, team communication and work environment experience.	
10	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	8. Student's internship presentation; evaluations on professional ethics, confidentiality, and sense of responsibility.	
11	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	9. Student's internship presentation; analysis of the institution's financial transactions and student contribution.	
12	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	10th student's internship presentation; contributions to career planning and observations on personal development.	
13	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	11th student's internship presentation; presentation of the achievements achieved throughout the process and general evaluation.	
14	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	Group discussion and experience sharing on common problems and solution suggestions regarding the internship process.	
15	Please email the presentation file to your internship advisor before coming to class and bring the internship report and workplace evaluation form with you.		Student presentation, question and answer, evaluation.	Overall evaluation of the internship course, student feedback, professional awareness gains and course completion.	

Workload

Activities	Number	PLEASE SELECT TWO DISTINCT LANGUAGES
Final	1	25,00
Final Sınavı Hazırlık	2	25,00
Alan Çalışması	12	5,00

Assesments

Activities	Weight (%)
Final	100,00

	P.O. 1	P.O. 2	P.O. 3	P.O. 4	P.O. 5	P.O. 6	P.O. 7	P.O. 8	P.O. 9	P.O. 10	P.O. 11	P.O. 12	P.O. 13	P.O. 14	P.O. 15	P.O. 16	P.O. 17	P.O. 18	P.O. 19	P.O. 20	P.O. 21	P.O. 22
L.O. 1	1						1															
L.O. 2	1						1															
L.O. 3	1						1															

Table :

- P.O. 1 :** Have information about basic economic topics and indicators.
- P.O. 2 :** Have basic information about treatment rules between individuals, markets and countries.
- P.O. 3 :** Have information about the reasons and results of transition that take place in economics.
- P.O. 4 :** Have theoretical and empirical information to analyze how to authorities, consumers and firms effect each other and how to make decision.
- P.O. 5 :** Have upper explanation ability on the effects of economy policies on individuals and firms under the principles which are dominating economy.
- P.O. 6 :** Have ability on examining and analyzing the effects of economic policies.
- P.O. 7 :** Have ability on considering the basic items of Money, Banking and Financial System and the treatment process of these items.
- P.O. 8 :** Have ability on working with quantitative data about economics and using the tools about statistically data analysis.
- P.O. 9 :** Have ability on commenting current economic issues considering economic theory in the view of sociology.
- P.O. 10 :** Have ability on modeling the economic theories mathematically.
- P.O. 11 :** Have ability on defining economic variables and comment on the relationships between these variables.
- P.O. 12 :** Know the stages that need to apply in a research and do research.
- P.O. 13 :** Tell his/her information or ability by using written, spoken or visual tools.
- P.O. 14 :** Have ability to respect different religions, life styles and question the information in the view of scholar idea.
- P.O. 15 :** Can work, take initiative and lead within the teams which consisted different disciplines.
- P.O. 16 :** Report preparation that examine the economy in terms of sectoral and macroeconomic.
- P.O. 17 :** Know the importance of sustainable growth and development with environmental conscious.
- P.O. 18 :** Can refresh information and ability, global economic developments demand, recognizing his/her professional ethic and responsibilities.
- P.O. 19 :** Can find solutions about the juridical problems which can be met in business life.
- P.O. 20 :** Adopt basic and related software and information and communication technologies on an advanced level.
- P.O. 21 :** Have the ability to work with disciplinary and interdisciplinary teams; to be open to change and innovation, to be entrepreneur, to gain life-long learning; to have leadership qualities and to make analytical communication with managers and specialists in other fields.
- P.O. 22 :** Establish effective communication, oral and written; at least one foreign language in general use at the level of the European language portfolio B1.
- L.O. 1 :** Have information about the legal, professional and ethical framework related to the working field.
- L.O. 2 :** Develop the problem-solving ability related to the profession.
- L.O. 3 :** Use the professional abilities in various fields related to the profession.